



STUDENT MOBILITY AGREEMENT
between
NHA TRANG UNIVERSITY
and
VARNA UNIVERSITY OF MANAGEMENT

In order to further international understanding and academic cooperation, Nha Trang University, Nha Trang City, Vietnam, (hereinafter referred to as NTU and Varna University of Management, Varna, Republic of Bulgaria (hereinafter referred to as "VUM"), each hereinafter referred to as "institution", agree to establish student mobility program which entails exchange and research activities of students.

1) **Quantity:** Number of exchange students to be hosted by each of the institutions: up to 5 students per semester. If the number of students received exceeds 5 students, the institutions reserve the right to collect extra fees.

2) **Coordination:** Responsible persons will coordinate the student mobility program:

For Nha Trang University	For Varna University of Management
Department of External Cooperation Tel: +84.258.2471303 Email: dea@ntu.edu.vn	International Cooperation Department Tel: (+359) 58 65 56 38 Email: erasmus@vumk.eu
Nha Trang University 2 Nguyen Dinh Chieu Str., Nha Trang city, Khanh Hoa province, Vietnam http://www.ntu.edu.vn	Address: Varna University of Management 13A Oborishte Str., 9000 Varna, Bulgaria https://vum.bg/

The coordinators will be responsible for overseeing the selection of exchange students, monitoring their stay, assist in daily life, and will serve as liaison between the two institutions and participants, and make reports.

3) **Academic Program:** Students from undergraduate degree programs may select Business Administration and/or Tourism and Hospitality at VUM Campus in Dobrich, Bulgaria. Exchange students arriving to NTU may take courses in Business Administration and Tourism and/or English.

4) **Selection of Students:** The exchange program will be opened for applications to undergraduate students. The sending institution will select students based on their academic merit, language of instruction proficiency and capacity to adjust to cross-cultural situations. Exchange students do not have to provide official language tests but their language proficiency must be good enough to attend classes, which usually corresponds to minimum IELTS 6.0 or equivalent. The receiving institution shall normally accept students chosen by the sending institution, but each institution reserves the right to make a final decision.

5) **Responsibilities of the institutions:** Each institution will promptly provide other information on:

- a) academic calendar, dates for enrolment, start/end dates of each of the semesters/terms of their academic year;
- b) courses taught in the English language and course syllabuses;
- c) visa and immigration information;
- d) registration for academic courses and research opportunity;

e) a list of education-related costs including, but not limited to fees, lodging, meals, local transportation, insurance, and incidental expenses that may be incurred during their stay abroad.

Each institution will offer on-site orientation, which is obligatory for the participants.

Upon completion of the program of study, the receiving institution will provide the sending institution with an official grade report (academic transcript) of each participating student in a timely manner. Transfer of academic credits will be determined by the sending institution.

6) Housing: The receiving institution assists participating students in finding accommodation.

a) Incoming students to VUM will be exclusively accommodated at the Student House Facilities at VUM Campus at 5A Bacho Kiro Str., 9300 Dobrich, Bulgaria.

b) Incoming students to NTU will be accommodated at Dormitory for International Students at NTU Campus, address: 2 Nguyen Dinh Chieu Str., Nha Trang city, Vietnam.

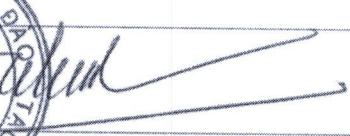

7) Responsibilities of Participating Students: Participating students will be enrolled as exchange students for a full course load (9-18 US credits/20-30 ECTS). It is understood that students admitted under the terms of this Agreement will continue as candidates for degrees at their sending institution, and will not be candidates for degrees at the receiving institution. Home university must recognize the full time study period of its students through transfer of credits earned at the receiving institution.

Participating students pay applicable tuition fees and student activity fee to their sending institution. They will be exempt from tuition fees at the receiving institution. Participating students are liable for visa application costs, travel costs, accommodation, medical insurance, books and supplies, meals, and personal expenditures and neither university shall be held liable for such charges.

Participating students will be subject to and must abide by all the rules and regulations of the receiving institutions and the host country.

8) Disputes: The present Agreement is written in English language. All disputes and disagreements arising in the process of execution of this Agreement shall be settled by amicable negotiations. In case of non-achievement of an agreement, it shall be settled in Court according to the legislation of the host country.

9) Schedule for enactment, renewal, and termination: This Agreement shall come into effect from the date of its signing by both institutions and will remain in force until terminated by either institution. Such termination must be a written notice at least six months before the beginning of the academic year and shall not affect the validity and continuity of any incompletely discharged obligations agreed upon by the two institutions.

On behalf of:	VNHA TRANG UNIVERSITY	VARNA UNIVERSITY OF MANAGEMENT
Signature:		
Name, position:	* Assoc. Prof. Dr. Trang Si Trung Rector	Assoc. Prof. Todor Radev Rector
Date, stamp:		

